# appointment motions

**Body Corporate Manager - Administration Agreement**
**Ordinary Resolution**
***THAT*** under Section 122 of the *Body Corporate and Community Management Act 1997* the body corporate engage Strata Management Group Pty Ltd ("the Manager") for a term of One (1) year commencing on 01/02/2027 and expiring 12 months thereafter being 31/01/2028 for a management fee of $90.00 per lot per annum excluding GST plus fixed disbursements of $45.00 per lot per annum excluding GST for the purpose of providing administrative services to the body corporate and further be authorised to exercise all of the powers of the executive committee in accordance with Section 119 of the *Body Corporate and Community Management Act 1997* , the details of which are contained in the agreement attached to this notice ("the Agreement").

***FURTHER THAT*** Mr Andrew Peters, Director of Strata Management Group Pty Ltd, be appointed as the Public Officer for the Body Corporate to accept service of process or notices and for any purpose relating to taxation matters. In particular Strata Management Group Pty Ltd administration shall arrange for the lodgement of taxation returns on behalf of the Body Corporate as required by the Commissioner of Taxation.

***FURTHER THAT*** the body corporate authorise the Manager to complete a DERM Form 14 on behalf of the body corporate to change the address for services of notices to an address that is at the discretion of the Manager.

***FURTHER THAT*** the agent be authorised to open and operate a bank account on behalf of the body corporate *on or after the date of this meeting;*, in accordance with the provisions of Section 151 of the *Body Corporate and Community Management Act 1997* and the delegated powers contained in the Body Corporate Management Agreement.

***FURTHER THAT*** the secretary and chairman of the body corporate be authorised to insert dates as agreed by the body corporate, in the agreement and execute the Agreement on behalf of the body corporate.

smg
strata management group
*proactive strata managers*